

The Information contained in this form is used for enrolment purposes and to assist in the research and evaluation of activities undertaken by Volt Edge. This information may be made available to CSQ, State and Government agencies and research organisations.

ALL SECTIONS OF THE FORM MUST BE COMPLETED TO PROCESS THE APPLICATION.

PERSONAL DETAILS (please use block letters) – This name will appear on your certificate		
Title Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/>		Gender Female <input type="checkbox"/> Male <input type="checkbox"/>
Given Name/s		Surname
Date of Birth		
Unique Student Identifier No.		
Residential Address (Required)		
Postal Address		
Telephone (Mobile)		Telephone (Other)
Email address		
Mark the appropriate box per section below:		
Must be: (one of the following)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	AUS / NZ Citizen or a permanent resident of Australia; or a holder of a refugee or humanitarian visa; and
And Must: (one of the following)	<input type="checkbox"/> <input type="checkbox"/>	permanently reside in Queensland; or be permanently employed in Queensland.
And Must Be: (one of the following)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	a current active Apprentice or Trainee in Queensland undertaking a Recognised Apprenticeship or Traineeship; or an Existing Worker or Unemployed Eligible Worker in the first year out of their Recognised Apprenticeship or Traineeship who must commence training within 365 days of the completion date in DELTA; or a cancelled Apprentice or Trainee who was undertaking a Recognised Apprenticeship or Traineeship that has been cancelled and they are currently accessing State Government funding to complete their institution-based training; or a current active Apprentice or Trainee in Queensland undertaking a Recognised Apprenticeship or Traineeship who is working on a Major Project; or an Existing Worker in the first year out of their Recognised Apprenticeship or Traineeship who must commence training within 365 days of the completion date in DELTA who is working on a Major Project.
Consent:	<input type="checkbox"/>	I give written consent to enable Construction Skills Queensland to contact me as the participant for the purposes of including but not limited to: A. a Review; B. Conducting Destination Surveys; and/or C. contacting you for the purpose of advising a participant of Construction Skills Queensland products and services, whether current or future.
CONSTRUCTION SKILLS QUEENSLAND FUNDS THIS PROGRAM – THERE ARE <u>NO</u> STUDENT CONTRIBUTION FEES FOR PARTICIPANTS		
Course (Select course you are applying for)		CSQ Subsidised \$
<input type="checkbox"/> White Card	CPCWHS1001 – Prepare to work safely in the construction industry	\$87.50
<input type="checkbox"/> LVR – Low Voltage Rescue	UETDRRF06B - Perform rescue from a live LV panel	\$62.50
<input type="checkbox"/> S1	RIIRIS301D – Apply Risk Management Processes	\$300.00
<input type="checkbox"/> S3	RIICOM301D – Communicate Information	\$187.50
<input type="checkbox"/> Test and Tag	UEENEPE026A - Conduct in-service safety testing of electrical cord connected equipment and cord assemblies	\$187.50
<input type="checkbox"/> Confined Spaces	RIIWS202D – Enter and Work in Confined Spaces	\$375.00
<input type="checkbox"/> Working At Heights	RIIWS204D – Work Safely at Heights	\$281.25
<input type="checkbox"/> Solar – Grid Connect	UEENEK125A - Solve basic problems in photovoltaic energy apparatus and systems	\$300.00
	UEENEK135A - Design grid connected photovoltaic power supply systems	\$300.00
	UEENEK148A - Install, configure and commission LV grid connected photovoltaic power systems	\$375.00
<input type="checkbox"/> Solar - Battery	UEERE4001 - Install, maintain and fault find battery storage systems for grid-connected photovoltaic systems	\$375.00
	UEERE5001 - Design battery storage systems for grid-connected photovoltaic systems	\$375.00
<input type="checkbox"/> HV Switching	UEPOPS349 - Operate Local H.V. switchgear	\$350.00
	UEPOPS428 - Develop H.V. switching programs	\$350.00
	UEPOPS456 - Perform switching to a switching program	\$350.00

PROGRAM - Apprentice Advance Plus - Short Courses

To be eligible to undertake the below training under CSQ Funding you must meet the eligibility criteria below.

For the purposes of eligibility, Participants under this Agreement must meet the following criteria:

1) Eligible Participant means:

- a) an Australian or New Zealand citizen; or
- b) a permanent resident of Australia; or
- c) a refugee and humanitarian visa holder.

2) AND MUST:

- a) permanently reside in Queensland; or
- b) be permanently employed in Queensland.

3) AND MUST BE:

- a) a current active Apprentice or Trainee in Queensland undertaking a Recognised Apprenticeship or Traineeship; or
- b) an Existing Worker or Unemployed Eligible Worker in the first year out of their Recognised Apprenticeship or Traineeship who must commence training within 365 days of the completion date in DELTA; or
- c) a cancelled Apprentice or Trainee who was undertaking a Recognised Apprenticeship or Traineeship that has been cancelled and they are currently accessing State Government funding to complete their institution-based training; or
- d) a current active Apprentice or Trainee in Queensland undertaking a Recognised Apprenticeship or Traineeship who is working on a Major Project; or
- e) an Existing Worker in the first year out of their Recognised Apprenticeship or Traineeship who must commence training within 365 days of the completion date in DELTA who is working on a Major Project.

Funding is not available for any Training and Assessment if you have:

- Completed the training previously for the same outcome
- If the training course is part of your Apprenticeship/Traineeship
- an Employee of any Authority (excluding employees of an Indigenous Council that is a Principal Contractor);
- currently enrolled and participating in a Queensland secondary school program (excluding a school based Apprentice or Trainee);
- a contracted trainer or assessor or existing worker of an RTO;
- funded by an Authority or such other source for delivery of the same Training being undertaken as part of this Program;
- those Participants seeking a Verification of Competency (or Determination of Competency) services under this Agreement; or
- other individuals that do not meet Participant Eligibility as above.

Note: Making false or misleading statements will deem you ineligible and liable for full payment of any expenses incurred for the course.

Recognised Apprenticeships for this program include:

Code	Qualification Description	Apprenticeship (A) or Traineeship (T)
UEE32211	Certificate III in Air-conditioning and Refrigeration	A
CPC30111	Certificate III in Bricklaying/Blocklaying	A
MSF31113	Certificate III in Cabinet Making	A
CPC30211	Certificate III in Carpentry	A
RII30915	Certificate III in Civil Construction	T
RII30815	Certificate III in Civil Construction Plant Operations	A
RII31215	Certificate III in Civil Foundations	T
CPC31211	Certificate III in Wall and Ceiling Lining	A
CPC30318	Certificate III in Concreting	T
CPC31411	Certificate III in Construction Waterproofing	A
CPC30511	Certificate III in Dogging	T
UEE30811	Certificate III in Electrotechnology Electrician	A
CPC32813	Certificate III in Fire Protection	A
UEE31011	Certificate III in Fire Protection Control	A
MSF30818	Certificate III in Flooring Technology	A
CPC32713	Certificate III in Gas Fitting	A
MSF30418	Certificate III in Glass and Glazing	A
CPC31912	Certificate III in Joinery	A
AHC30916	Certificate III in Landscape Construction	A
CPC30611	Certificate III in Painting and Decorating	A
CPC32413	Certificate III in Plumbing	A
CPC30711	Certificate III in Rigging	T
CPC32612	Certificate III in Roof Plumbing	A
CPC30812	Certificate III in Roof Tiling	A
CPC30911	Certificate III in Scaffolding	T
CPC30116	Certificate III in Shopfitting	A
CPC31011	Certificate III in Solid Plastering	A
CPC31111	Certificate III in Steelfixing	T
CPC32313	Certificate III in Stonemasonry (Monumental/Installation)	A
RII31615	Certificate III in Trenchless Technology	T
CPC31311	Certificate III in Wall and Floor Tiling	A
CPC32513	Certificate III in Plumbing (Mechanical Services)	A

EVIDENCE REQUIRED WITH APPLICATION:

(a) Documentation required for recording the eligibility of Participants:

One (1) of the following:

- Passport; or
- Full Birth Certificate or Birth Certificate Extract; or
- VISA; or
- Green Medicare Card; **and**

One (1) of the following:

- Queensland Driver Licence;
- Telephone account;
- Bank statement;
- Statement from a real estate agent; or
- Any other formal documentation stating the Participant's full name and current residential address;

Evidence to verify Participant is an active Apprentice or Trainee completing a Recognised Apprenticeship or Traineeship.

Evidence provided is to include the following:

- a. name of Participant;
- b. qualification name and occupation title; and
- c. date of commencement; and

- Above must be verified by a commencement letter from the Department.

If working on a **Major Project** evidence from the Principal Contractor to verify the Participant is working on a Major Project.

Evidence provided is to include the following:

- a. the name of the Participant;
- b. job title of Participant; and
- c. Major Project Name.

and may be verified by way of either:

- a letter signed by the Principal Contractor; or
- any other formal documentation from the Principal Contractor.

VOLT EDGE ADMINISTRATION ONLY:

Evidence to verify Participants meet the Existing Worker criteria for employment in the Building and Construction Industry who in their first year out of a Recognised Apprenticeship or Traineeship who has commenced training within 365 days from the completion date in DELTA.

- DETCONNECT** check completed – copy saved
- Confirmed that Apprenticeship/Traineeship completed within 365 days of application.

AVETMISS INFORMATION

1. WHICH BEST DESCRIBES YOUR CURRENT EMPLOYMENT STATUS

Full-Time Employee	<input type="checkbox"/>	Part-Time Employee	<input type="checkbox"/>
Employer	<input type="checkbox"/>	Self-Employed – not employing others	<input type="checkbox"/>
Employed – unpaid worker in a family business	<input type="checkbox"/>	Unemployed – seeking part time employment	<input type="checkbox"/>
Unemployed – seeking full time employment	<input type="checkbox"/>	Not employed – not seeking employment	<input type="checkbox"/>

2. LANGUAGE AND CULTURAL DIVERSITY

In which country where you born? Australia Other Please specify:

Town of Birth:

Nationality:

Are you still attending secondary school? Yes No

What was your highest COMPLETED school level? (or equivalent Tick ONE box only)

Year 12 Year 11 Year 10 Year 9 Year 8 (or below) Never attended school

In what year did you complete that school level?

3. OTHER DETAILS

Are you of Aboriginal or Torres Strait Islander origin? No Yes, Aboriginal Yes, Torres Strait Islander
(For persons of both Aboriginal and Torres Strait Islander origin mark both 'Yes' boxes)

Is English your first language? Yes, English only (If you ticked 'English only' go to Q4)
(If more than one language, indicate the one that is spoken more often)

How well do you speak English at home? Very Well Well Not Well Not at all

4. DISABILITY

Do you consider yourself to have a disability, impairment or long term condition?

No

Yes Please Specify:

5. PREVIOUS QUALIFICATIONS

Have you SUCCESSFULLY completed any of the following qualifications?

Bachelor Degree or Higher Degree Advance Diploma or Associate Degree Diploma (or Associate Diploma)

Certificate IV (or advanced certificate/technician) Certificate III (or trade certificate) Certificate II

Is your only Cert IV or higher qualification in the Electrical Trade: YES NO Certificate I

6. STUDY REASON

Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship?

To get a job To develop my existing business To start my own business

To try for a different career To get a better job or promotion It was a requirement of my job

I wanted extra skills for my job To get into another course of study For personal interest or self-development

Other Please specify:

6. Dietary Requirements

Do you have any dietary requirements (once enrolled and ready for practical, lunch is supplied)

NO dietary requirements YES, I have dietary requirements Please specify:

Please return your completed Enrolment Form to training@voltage.com.au

For candidates who feel they already have completed relevant competencies RPL is available. Please contact the office on 1300 761 366 to discuss your individual needs, each case will be assessed separately.

Candidates will be interviewed and must be able to show evidence of continual work history in related industry.

Tick to opt out of any Volt Edge Marketing/Updates

STUDENT CONTRIBUTION REFUND POLICY

*CSQ Funded Student Contribution refunds must be requested in writing within 7 days from course enrolment and 3 days prior to course commencement. Withdrawal request must be made on the Withdrawal Request Form. This must be signed by the student and where applicable, referring 3rd party and submitted for approval to training@voltage.com.au. If approved refunds will be processed via Electronic Funds Transfer (EFT) 7 days after the request has been received. If an offer of a place is withdrawn, or Volt Edge is unable to provide the program, the student is eligible for a full or pro rata refund of tuition fees paid within 7 days.

CSQ FUNDING ACCESS

I, _____ (Participant Name) understand that I may no longer be eligible for a subsidised training place as per CSQ Funding agreement. And I agree that:

- I have not already been funded by an Authority or other such source for delivery of the same training being undertaken as part of this program; or
- I have not previously been funded under this program in the same program contract period; or
- I have not enrolled in a course that I have previously completed, and
- I do meet the eligibility criteria as stated on this form.

PAYMENT OPTIONS – IF APPLICABLE

Student contribution payment must be paid in full in advance. Students will be invoiced on a 7- day invoice. Invoices will be issued prior to units being released or training commences and must be paid in full.

Preferred Method of Payment (Individuals):

- **Credit Card (Phone or website) 0.8% surcharge applies**
- **Bank Deposit (contact VE for details)**

Non-payment may result in the inability to attend training until payment is received. Payment must be made prior to commencement of any course.

CERTIFICATE ISSUE/ RE-ISSUE

CSQ Funding - Certificate Issue/Re-Issue Policy:

Statements of Attainment (SOA) will be issued within 21 Days of completion of your course unit(s) of competency to your nominated email address. If you have not received your certificate or SOA within this time frame please contact our Training Administration Team on 1300 761 366. For all participants that have been referred and funded through a 3rd party, a copy of your certificate(s) will be emailed to your funding organisation also unless you request otherwise. Please refer to the Declaration below of this Enrolment Form.

By signing below, I confirm that:

- I have read and understand the terms and conditions of the funding I am applying for
- I understand that if I enrol and complete the training and am not eligible for the funding, I agree to pay the standard course pricing as advertised by Volt Edge

Applicants Signature:

Print Name:

Date: